



Heritage Center Advisory Board Meeting
November 26, 2014

AB Members Present: Judy Baxendale, Charlotte Cox, Kathy Houston, Jenny Martin, Erich Mille, Greg Waldron, Rod Young

AB Members Absent: Brenda Clausen, Pete Wright

City Staff Present: Susan Gregory, Director
April Callaway, Office Administrator Supervisor

Guests Present: none

Call to Order: Erich Mille called the meeting to order at 10:10 a.m. and welcomed everyone.

Minutes: The October 22, 2014 minutes were approved on a motion by Rod Young and seconded by Charlotte Cox.

Special Recognition: None

Citizen Comments: None

Committee Reports:

A. Heritage Ambassadors

There is a planning meeting scheduled on December 10th at 12:30. The group will meet once a month for six months. There were no board visits to businesses since the last board meeting.

B. Scholarship

The Committee will meet in December to review the applicants for 2015.

Unfinished Business:

A. Strategic Plan

The board agreed the currently planned goals are good goals with no changes. Director Gregory currently has three volunteer drivers for the new bus which we should receive in early spring.

B. Christmas Service Project

Bob Millard has already taken a load of donated clothing over to the overflow shelter in Midvale. We are also continuing to receive donations for the backpacks. Still a need for new socks.



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C. Building Rental Fees

Director Gregory and the board determined that the revised building rental fees would be \$50 per hour for a group to meet after-hours. There would be a non-refundable \$25 cleaning fee and a \$150 refundable deposit. There will no longer be an additional charge if the group serves food. The groups that meet when the building is open will have an optional set-up/take down fee based on up to \$20 per hour. There are no standing room reservations for groups. New groups need to call after the 15th the month prior for room availability; our current groups are grandfathered in. The board continues to agree that building rental/use should be only for non-profit and community groups; no parties, weddings, or funerals. The rules and price schedule will be reviewed in one year.

New Business:

A. Fire/Police Luncheon

The luncheon is scheduled for February 10, 12 & 13. Kathy Houston volunteered to head-up the committee. Charlotte Cox agreed to be a greeter, Rod Young will serve, and Erich Mille will take the reminder cookies and poster to the police and fire departments.

Director's Report:

Director Gregory wanted to remind the board the Holiday Boutique is on Friday, December 5th and we are still looking for volunteers; check at the front desk. Please plan to come and shop the tables. We have scheduled a Utah Symphony Quartet to come and perform at 11:00 on Friday, December 12th. Our New Year's Eve party will be on Wednesday, December 31st from 10:00 until noon.

The next regular board meeting will be held on **Wednesday, January 28, 2015 at 10:00 a.m.** There being no further business the meeting adjourned at 11:45 a.m. on a motion by Charlotte Cox and seconded by Kathy Houston. Minutes recorded by April Callaway.